

## PRESENTATION REQUEST FORM

11200 RALSTON ROAD • ARVADA, COLORADO 80004  
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jes@peacejam.org

To request a presentation, please fill out the following information and submit by mail, email, or fax to PeaceJam. We will respond to requests within two business days of receipt. You may type or print and write on this form.

**Contact Person:** \_\_\_\_\_

**Group/Organization Name** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing/Billing Address:** \_\_\_\_\_ **Presentation Address:** \_\_\_\_\_

**Number in Audience:** \_\_\_\_\_

**Time Allotted:** \_\_\_\_\_

**Honorarium amount:**

**NOTE:** The honorarium covers only presentation time and planning. The group requesting the presentation must also cover any travel, mileage, lodging, and meal costs.

- \$500 full day (More than 4 hours including travel time)
- \$250 half day (Four hours or less including travel time)
- Other (must be approved by PeaceJam Foundation) \$ \_\_\_\_\_

**Preferred date(s) and Time(s):**

**1st Choice:** \_\_\_\_\_ **2nd Choice:** \_\_\_\_\_

**Audience:**

- Youth
- Adults
- Youth and Adults

**Type of Presentation:**

- Interactive
- PeaceJam staff member on panel
- Lecture

**Brief description of audience and purpose of presentation request:**

**Presentation Topic/Presenter (please select one presenter and one topic under the presenter):**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Dawn Engle, Co-Founder/ED</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Overview of the PeaceJam Foundation</li> <li><input type="checkbox"/> Global Call to Action Campaign</li> <li><input type="checkbox"/> Women in Leadership</li> <li><input type="checkbox"/> Inspirational biographical presentation</li> <li><input type="checkbox"/> Non-profit Management</li> </ul> </li> <li><input type="checkbox"/> <b>Kate Cumbo, Director of Programs</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Overview of the PeaceJam Foundation</li> <li><input type="checkbox"/> Global Call to Action Campaign</li> <li><input type="checkbox"/> Women in Leadership</li> <li><input type="checkbox"/> Inspirational biographical presentation</li> <li><input type="checkbox"/> Non-profit Management</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Jes Ward, Programming Staff</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Overview of the PeaceJam Foundation</li> <li><input type="checkbox"/> PeaceJam curriculum implementation</li> <li><input type="checkbox"/> Global Call to Action Campaign</li> <li><input type="checkbox"/> Diversity/Anti-Oppression/Inclusivity</li> <li><input type="checkbox"/> Authentic Youth Engagement</li> <li><input type="checkbox"/> Teambuilding and group development</li> </ul> </li> <li>Other: _____</li> </ul> |
|---|---|

Signing this form is a commitment that your group will pay the listed honorarium amount if the presentation is confirmed by the PeaceJam Foundation.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_